ASHRAE Mobile Chapter

Board of Governors Meeting

8/18/17

Attendees: Scott Gentry, Matt Simmons, Andrew Sorenson, Jim Bray, Chris Stripling, Rick Ramirez, Robert Hangen, Matt Songe, Cullen Millsap, PJ Weldon

2017 Shrimp Boil Discussion

Door Prizes – No Action

Tickets – Decided to go with an electronic will call method. Companies will send an email containing who all they invited. We will bill companies afterwards. We will have wrist bands for guests as they check in at the door, and we will take cash and card at the door. Separate door prize tickets will be given to guests when they check in. Matt Simmons to send out email today (8/21) explaining this method along with a general reminder of the event (and every day this week) including an outlook email invite.

Groceries – PJ has low price connection at local grocery store. PJ will send the prices to Jim for him to check with his existing pricing before buying. We will pick up food Thursday evening or Friday morning. Jim is buying shrimp from Danny's. Chris is brining coleslaw with him when he comes Friday afternoon. Rob gave PJ a suggested grocery list.

Set Up – PJ said he is getting there at 12 day of. We have about 6-8 people showing up at 12 day of as well. We have about 4-5 coolers being brought day of.

Clean Up – It was decided to do all clean up that night so no one has to come back on Saturday.

Signs – No Action

Music Sponsor – JCI and Nortiz. No Action

Banners – No Action

Newsletter – Matt Simmons to get latest meeting schedule from Rob and send out in email today (8/21). Print out schedules to hand out at event. Possibly incorporate sponsors' logos into schedules printed out for event.

Board Members Insurance – Agreed to add insurance to cover board members. Jim to give Scott the contact info. This will cover board members for the rest of the year.

Christmas Party – Add to schedule we send out today including general details (location, rooms, dates, tickets, drinks, music). Have meeting with AIA on September 4th. Jim is checking with AIA this week on that date.

Next Board Meeting – September, week of 25th.

Spring Event – Golf Tournament. Rob is finding and reserving a course and dates this week. Need to publicize to chapter as soon as we have dates (at least a save the date reminder).