Mobile ASHRAE Board Meeting Minutes – 12/5/16

In attendance:

Scott Gentry, Cullen Millsap, Rob Hangen, Monica Garsed, Trent Walters, Matt Songe, PJ Whelton, Jim Bray, Bart Mason, Chris Stripling

Christmas Party meeting called to order.

* Current liquor inventory
* Went over sponsorships for party
* Need to make a push to get people there by everyone on the board calling around
* Music is booked and band will arrive around 5:30pm
* We will bring nametags for everyone to write their name and wear
* We will buy some more decorations
* Bartender is booked
* Security Guard is booked
* Banners for sponsors
* Scott to make Eventbrite page
* Rob will make silent auction names
* Jim to pick-up Laura Kay items
* Jim/Trent/Scott/PJ/Cullen to arrive around 2pm for set-up
* Newsletter
	+ To include student chapter activities
* Trent’s powerpoint to the student shapter
	+ They want to have an event with us on campus
* Monday after the Christmas Party – Golf Tourney planning will begin
* Election in Spring
	+ Think of people for positions
* Meeting adjourned.

If anything pertinent was left out, please let me know and I will add it. Have a great week!

Cullen Millsap

ASHRAE Mobile Chapter Secretary